



## International Student Application for 2018

This completed section must be sent by email, post or courier to:

**International Student Director  
Wentworth College  
P.O. Box 650  
Whangaparaoa 0943  
Auckland, New Zealand**

Emailed applications will be accepted. All applications must be on these official Wentworth College forms. All sections must be completed. Please ensure that your name, address and contact numbers are easy to read on the forms as we need these for emergency contact and for sending School reports.

The applicant's parent must sign the bottom page of each application. Only a parent or court-appointed legal guardian may sign. The signature of an agent, relative or any other person is not acceptable. It is the responsibility of the Parent to ensure he or she understands what is being signed. By signing the documents this confirms that the Parents have read and understand the document in its entirety.

If the application is accepted, the student will be given an "Offer of a Place" and Wentworth College at this point will have entered in to an agreement based on the information in this document.

Please note that a final class placement will be made when the Student is given a series of assessments on arrival.

No application will be accepted unless the Parent agrees that the Student will enter and remain in a Wentworth College approved and supervised homestay. This may include friends or relatives designated by the Parent. Please read the information on homestay /designated caregivers carefully.

Please note that if your child is aged under 13 years when they start Wentworth College, we strongly recommend that you organise an agent in New Zealand who speaks your language.

Because all the conditions of enrolment will be strictly enforced, including the Refunds Policy, please do not accept an offer of a place at Wentworth College unless you have a clear understanding of these conditions.

Please ensure that all the information is complete and correct. Failure to properly complete the form may result in a delay in processing, or rejection of your application. Failure to provide correct information may result in your child's enrolment being terminated.

## APPLICATION FOR ENROLMENT AS AN INTERNATIONAL STUDENT AT WENTWORTH COLLEGE

Year Level: \_\_\_\_\_

Proposed Start Date: \_\_\_\_\_

### PERSONAL INFORMATION

Gender:  Male  Female

Date of Birth: \_\_\_\_\_

Student Last Name: \_\_\_\_\_

Student First Name: \_\_\_\_\_

Known as: \_\_\_\_\_

Home Country: \_\_\_\_\_

First Language: \_\_\_\_\_

Religion: \_\_\_\_\_

Residential Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student Email: \_\_\_\_\_

Passport Number: \_\_\_\_\_

Passport Expiry Date: \_\_\_\_\_

First point of contact in an Emergency? \_\_\_\_\_

Please attach  
passport photo  
here

### PARENTS DETAILS

Mother's Last Name: \_\_\_\_\_

Father's Last Name: \_\_\_\_\_

Mother's First Name: \_\_\_\_\_

Father's First Name: \_\_\_\_\_

Address:  Same as Above

Address:  Same as Above

Speak or read English? Speak  Yes  No  
Read  Yes  No

Speak or read English? Speak  Yes  No  
Read  Yes  No

Occupation: \_\_\_\_\_

Occupation: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

### AGENTS DETAILS (if applicable)

Name of Agency: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

### NEW ZEALAND CONTACT (if applicable)

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

**ABOUT YOU (HOME LIFE / INTERESTS / SPORTS / LIKES / DISLIKES)**

What type of home do you live in? (Apartment, House etc):

Where is your home located? (City, Town, Countryside etc):

How do you get to school? (Walk, Bus, Train etc):

What sports do you play? (list level of experience next to each sport e.g. school team, social player):

Sport: \_\_\_\_\_ Level of Experience: \_\_\_\_\_

Sport: \_\_\_\_\_ Level of Experience: \_\_\_\_\_

Sport: \_\_\_\_\_ Level of Experience: \_\_\_\_\_

Do you play any musical instruments? (state how long you have been playing next to each instrument)

Instrument Played: \_\_\_\_\_ How long for?: \_\_\_\_\_

Instrument Played: \_\_\_\_\_ How long for?: \_\_\_\_\_

Do you sing?:  Yes  No If Yes, for how long?

Are you in a band or a choir? (if Yes, please state what)

What are your interests?:

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Have you travelled to any other countries before?: (please state which ones)

Have you lived away from your family before?

Do you need to attend church or another place of worship on a regular basis?  Yes  No

If yes, please state which Church?

Do you plan to return home during the term holidays?  Yes  No

Is there a part of your culture that is very important to you that we should know about?

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Please use this space to tell us more about yourself if you wish

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## STUDY INFORMATION

### English Language Standards

Entry in to mainstream classes depends upon reaching an appropriate level of English proficiency. Students are required to take a Wentworth College / ESOL (English for Speakers of Other Languages) placement test. Students who meet the required standard will be placed in to mainstream classes at the level that is deemed appropriate by the school. Students who do not meet the required standard will be given extra support in the ESOL Language Unit. It is a condition of acceptance that students on arrival will have enough English to cope with basic instructions.

Please attach your most recent school reports. Reports Attached?  Yes  No

Have you studied at a NZ school before?  Yes  No

If yes, which one and when?

Have you studied in any other country before?  Yes  No

If yes, where, and when?

How many years have you studied English? Months Years

What is your estimated level of English?

Beginner  Elementary  Pre-Intermediate  Intermediate  Upper Intermediate

What is your future planned career? (if known or decided)

Do you wish to go to University or other further education?  Yes  No

If not University, what further education do you wish to do?

Where would you like to go to University?  Home country

New Zealand

Other overseas (state where)

What would you like to study at University? (if known or decided)

What are you looking forward to most about your time in New Zealand?

## SUBJECT CHOICES

What subjects would you like to study at Wentworth College?

1.

2.

3.

4.

5.

6.

## ACCOMMODATION REQUIREMENTS

I wish to have a homestay with a NZ family organised by Wentworth College:  Yes  No

I wish to organise my own accommodation (Designated Care Giver):  Yes  No

I will be living with my parents:  Yes  No

### HOMESTAY - Please fill out the following section if Wentworth College will be arranging your Homestay.

Are you allergic to any pet animals? (if yes, please state which)

Do you have a fear or phobia of any pet animals?

Do you want to share a room? With another International Student  Yes  No

With a child from your homestay family  Yes  No

I want my own room  Yes  No

Do you smoke?  Yes  No

Do you mind living with smokers?  Yes  No

Do you mind living with young children / babies?  Yes  No

Do you mind living with any pets?  Yes  No

What is your favourite food?

Is there any particular food that you cannot eat?

Do you have any special dietary requirements? (e.g vegetarian, don't eat pork, allergic to anything?)

What are you looking forward to about your Homestay family?

Is there any special request you would like to make of your Homestay?

### DESIGNATED CARE GIVER DETAILS

Please fill out the following if you wish to stay in accommodation NOT organised by Wentworth College

Name of Caregiver:

Address in NZ:

Telephone Number:

Mobile:

Email:

Occupation:

Relationship to you?  Relative (please state):  Family Friend

Please list all additional people who will be living at this address:

Name	M/F	Age	Occupation
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1.

2.

3.

4.

Continue overleaf if needed

## HEALTH INFORMATION

### To be completed by the Parent

Does your child have any pre-existing medical conditions or concerns (including mental illness)?

Yes  No

If yes, please give details:

New Zealand Children are vaccinated against the following diseases. Please tick the ones your child has been vaccinated against:

<input type="checkbox"/> Whooping Cough	<input type="checkbox"/> Diphtheria	<input type="checkbox"/> Tuberculosis	<input type="checkbox"/> Chicken pox
<input type="checkbox"/> Mumps	<input type="checkbox"/> Polio	<input type="checkbox"/> Tetanus	<input type="checkbox"/> Other, please state
<input type="checkbox"/> Hepatitis B	<input type="checkbox"/> Measles	<input type="checkbox"/> German Measles (Rubella)	

If your child has not been vaccinated against any of the diseases above, and the opportunity arises for your child to be vaccinated at school, do you consent to your child being vaccinated?  Yes  No

If Yes, please state which diseases vaccination consent is given for.

Does your child have any allergies? *Eg. Food allergies like peanuts or egg, or Medical allergies like Penicillin or Bee stings?*  Yes  No

If yes, please state what:

Does your child carry any medication for this allergy?  Yes  No

Name any other medication your child requires?

NOTE: If your child requires medication, it is advisable to bring your own medication to New Zealand. However, you must bring a prescription or letter from your doctor (in English) to show to Customs at the airport on arrival. You can find more information on the website: [www.medsafe.govt.nz](http://www.medsafe.govt.nz).

Does the student have any medical implants (such as metal implants) that may affect receiving treatment in New Zealand?

Yes  No

If yes, please give details:

Please tick the following boxes if your child suffers from any of the following medical conditions:

<input type="checkbox"/> Asthma	<input type="checkbox"/> Back / Neck problems	<input type="checkbox"/> Glandular Fever	<input type="checkbox"/> Tuberculosis
<input type="checkbox"/> ADHD or ADD	<input type="checkbox"/> Depression / Anxiety	<input type="checkbox"/> Autism/Asperger's	<input type="checkbox"/> Eating disorders
<input type="checkbox"/> Migraines	<input type="checkbox"/> Hepatitis A or B	<input type="checkbox"/> Epilepsy	<input type="checkbox"/> Diabetes
<input type="checkbox"/> Allergies	<input type="checkbox"/> Food Allergies	<input type="checkbox"/> Heart Conditions	<input type="checkbox"/> Other (please state)
<input type="checkbox"/> Depression/anxiety	<input type="checkbox"/> ADD/ADHD	<input type="checkbox"/> Eating Disorders	<input type="checkbox"/> Autism

**Panadol:** Please indicate here if you do not wish your child to be given Panadol / Pamol (paracetamol) by the school office. If you do not specifically state NO, then Panadol may be provided to your child if staff feel it is appropriate.

• I allow the school office to give Panadol to my child if appropriate:  Yes  No

Signature of Parent..... Date .....

Is there anything further that Wentworth College needs to be aware of that may impact the suitability of the student as an International student?

Yes  No

If yes, give details

## INSURANCE DETAILS

Holding valid insurance is a condition of your visa from Immigration New Zealand. You may be liable for deportation if you do not hold insurance. Wentworth College can arrange appropriate insurance on your behalf through Unicare Insurance. Unless otherwise requested, we will cover the student for 5 days prior to course commencement and 5 days after course completion.

Do you wish to purchase insurance through Wentworth College?  Yes  No

If yes, please declare any pre-existing medical conditions: *(failure to declare may affect future claims for these conditions)*

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If no, who will be your insurance policy provider?:

Please provide the college with a copy of your Insurance Policy (in English) before your arrival

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Please be aware that International students are not eligible for publicly funded healthcare. If you choose to arrange your own insurance make sure that it has appropriate amounts of cover for medical care. The Code of Practice requirements for insurance are as follows:

Your insurance should cover

1. Your travel
  - i. to and from New Zealand; and
  - ii. within New Zealand; and
  - iii. if the travel is part of the course, outside New Zealand; and
2. Medical care in New Zealand, including diagnosis, prescription, surgery, and hospitalisation; and
3. Repatriation or expatriation of the student as a result of serious illness or injury, including cover of travel costs incurred by family members assisting repatriation or expatriation; and
4. Death of the student, including cover of—
  - i. travel costs of family members to and from New Zealand; and
  - ii. costs of repatriation or expatriation of the body; and
  - iii. funeral expenses.

## SCHOOL ENROLMENT - ACCEPTANCE OF TERMS

Before the application can be considered the following acknowledgements must be signed by the student, and be signed by a **Parent** of a student under the age of 20 years.

### STUDENT

I ..... (student) have read and understood the conditions of being an international student at Wentworth College and agree to abide by the rules of the school written out in the International Student Tuition Agreement and Procedures.

Signed..... Date.....

### PARENTS

We (Parents) accept and understand the terms and conditions written out in the International Student Tuition Agreement and Procedures We are aware that Wentworth College will provide tuition and care for our son / daughter in accordance with the *Education (Pastoral Care of International Students) Code of Practice 2016*.

Signed..... Date.....

Full Name.....

Relationship to Student: .....

Should the application be successful, you will receive a Provisional Offer of a Place and an invoice for the year's tuition fees and homestay fee's (if applicable). You will need to pay the year's fees before a visa will be granted. Upon receipt of the fees, you will be issued an Offer of Place. You require this document to be able to apply for a Student Visa from Immigration New Zealand. If you accept the offer, then this application for tuition, the Enrolment Acceptance and the attached Tuition Agreement shall be the terms and conditions of agreement by which tuition shall be provided to the Student. If the terms are signed by a Parent if the Student is under the age of 20 years then the Parent shall be bound by these terms and conditions. If the Student is aged 20 years or over then the duties, obligations and authorizations of the Parent of the Student set out in these terms and conditions shall attach to the Student, and all references to "Parent" shall be read accordingly.



## HOMESTAY CONTRACT

This section needs to be signed by both a Parent and a student. Further information about Homestay Accommodation is detailed in our International Student Tuition Agreement and Procedures. In return for Wentworth College approving and supervising a homestay for:

Name of Student .....

1. I guarantee the good behaviour of the Student in New Zealand. I understand that unacceptable behaviour on the part of the Student in homestay may lead to termination of the Student's enrolment at Wentworth College. Please note school, homestay rules and information on unacceptable behaviours are included in Part 2 of the Tuition Agreement and Procedures document.
2. I undertake to pay the homestay placement fee and homestay accommodation fees to Wentworth College in advance. Wentworth College will make payments to the homestay.
3. I understand that the Student must comply with all New Zealand laws, Homestay rules, expectations and curfews set by the School and Homestay parent.
4. I understand that the student must keep the homestay parents informed of their whereabouts at all times and will not engage in any social or leisure activities that may place them in undue danger or risk of harm
5. I understand that the student will respect the privacy, values and property of the homestay
6. I undertake that the student will not leave the homestay for another permanent address without the permission of the International Student Director. I understand that students will not be permitted to live in a flat or on their own while enrolled at Wentworth College.
7. I undertake that the Student will give the School at least two weeks' notice before leaving the homestay. The Student will pay 2 weeks board from the date of giving notice to the School, whether or not he or she remains in the homestay during that period.
8. I understand that, in the interests of the personal welfare of the Student, the School and Homestay parent may communicate and share personal information relating to the safety and wellbeing of the Student with each other.
9. I undertake that, in the event the Student misbehaves in the homestay to the extent that it becomes impossible to find a new placement of appropriate standard, the School may notify me and then may return the Student to the Student's homeland at my expense.
10. I authorise the School to approve any holiday arrangements the student may make. If the School declines to approve the proposed arrangements but the Student continues with the planned activities, I acknowledge that the School has no liability or responsibility for the consequences.
11. This Agreement shall be construed and take effect in accordance with the domestic laws of New Zealand. In relation to any legal action or proceedings arising out of or in connection with this Agreement the Parents irrevocably submit to the jurisdiction of the courts of New Zealand, agree that proceedings may be brought before any court including any forum constituted under the Arbitration Act 1908 within New Zealand and waives any objection to proceedings in any such court or forum on the grounds that the proceedings have been brought in an inconvenient forum.

### Parent

Signed..... Date.....

Full Name..... Relationship to Student: .....

### Student

Signed..... Date.....

Full Name.....

## INDEMNITY DOCUMENT FOR STUDENTS LIVING WITH A DESIGNATED CAREGIVER (Please complete if student will NOT be living with a parent or Wentworth College homestay)

Wentworth College has agreed to observe and be bound by the Education (Pastoral Care of International Students) Code of Practice 2016 published by the Ministry of Education. Copies of the Code are available on request from this institution or from the New Zealand Qualifications Authority website at <http://www.nzqa.govt.nz/studying-in-new-zealand/coming-to-study-in-new-zealand/international-student-care/>

In order to be approved, a designated caregiver must agree to be interviewed, provide references, and agree to a police vetting of all members of their household over 18 years of age. They must also agree to an inspection of their home and ongoing (once a term) visits to ensure the student's welfare, as required under the Code of Practice. No designated caregiver will be approved unless there is an adult member of the household who is able to communicate in English fluently. Approval is required from Wentworth College prior to the student's placement with the Designated Caregiver.

### DECLARATION

I/We designate \_\_\_\_\_ (Caregiver) to provide accommodation for my/our son/daughter, \_\_\_\_\_ (name) whilst attending Wentworth College as an international student.

Relationship to Student:  Uncle  Aunt  Grandparent  Guardian  close family friend

Caregiver's NZ Immigration Status and Nationality \_\_\_\_\_

Caregiver's Passport No \_\_\_\_\_

Issuing Country \_\_\_\_\_

- I/we agree that the Designated Caregiver will provide residential care for the student while enrolled as an International student at the school
- I/we confirm that the person/s nominated as the designated caregiver/s is/are a 'bona fide' relative or close family friend. (*Proof of this relationship may be required*)
- I/we understand that the education provider will:
  - Keep all information regarding the DCG relating to this agreement confidential, except disclosure to the Student or their parents or their legal guardians, to any professional consultant or such person where it is in the interests of the student to provide the information or pursuant to any statutory or other legal duty.
  - Visit the home of the designated caregiver prior to enrolment to determine that the living conditions are of an acceptable standard.
  - Assess whether the designated caregiver will provide a safe physical and emotional environment for the student.
  - Determine that the accommodation is not a boarding establishment (ie. does not have 5 or more international students staying in the home). Wentworth College students are not permitted to live in a boarding establishment.
  - Meet and establish communication with the designated caregiver/s
  - Meet the student at least quarterly to ensure the accommodation is suitable.
- I/we understand that Wentworth College will make every endeavour to ensure the safety and welfare of my/our child while studying in their school. Failure by the DCG to provide adequate/appropriate residential care may result in Wentworth College removing the approval of the DCG
- In the event the school removes approval of the DCG, this agreement is terminated and the Student will be placed in Wentworth College approved accommodation at the cost to the parent
- I understand that any person who regularly stays overnight or is living in the same house as the student needs to be vetted by the police.
- I understand that should Wentworth College have any concerns regarding the welfare of my child, they may refer the matter to the relevant child welfare authorities, or any other appropriate agency in New Zealand.
- The Designated Caregiver agrees to inform the school (at least 2 weeks' notice) of any changes in the home that may affect the agreement eg, additional people moving into the home, change of address etc

- I undertake that my child will not leave this accommodation unless it is to enter a living arrangement approved by Wentworth College.
- I take full responsibility for the placement of my child in this accommodation and full responsibility for the ongoing welfare of my child in this home. I understand that Wentworth College is not responsible for my child outside of normal school hours and activities.
- All parties agree that any dispute in relation to this agreement will be resolved in accordance with the Code and school policies
- This agreement may be executed in one or more counterparts, each of which when so executed and all of which together shall constitute one and the same Agreement. Delivery of executed counterparts may be delivered by email.

(must be signed by the student's Father, Mother or legal Guardian only)

**Parent/s or Legal Guardians:**

Signed..... Date.....

Full Name..... Relationship to Student: .....

**Designated Caregiver:**

By signing below, the Designated Caregiver confirms that they have read the Agreement and agrees to be bound by it in all respects:

Signed..... Date.....

Full Name..... Relationship to Student: .....